

From: [Hilty, Michael](#)
To: [Guatelli-Steinberg, Debra](#)
Cc: [Putikka, Bill](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)
Subject: Anthropology 3452
Date: Tuesday, September 6, 2022 1:29:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Tuesday, August 30th, the Themes 2 Panel of the ASC Curriculum Committee reviewed a new GEN Theme: Traditions, Cultures, and Transformations proposal for Anthropology 3452. Please see below for the Panel's feedback.

Anthropology 3452 was unanimously approved with four contingencies and four recommendations:

- **Contingency:** The reviewing faculty kindly request that a full bibliography of course readings be provided within the course syllabus. This will allow the reviewing faculty to assess whether this course meets the criteria to be an advanced study course within the Theme category.
- **Contingency:** The reviewing faculty kindly request that the General Education Goals and ELOs be provided in the course syllabus in the format that they appear on the ASC Curriculum and Assessment Services website, as found here: <https://ascas.osu.edu/new-general-education-gen-goals-and-elos>. While they recognize that the Goals and ELOs appear to be on pages 1 and 2 of the course syllabus, they appear to be customized for the course content.
- **Contingency:** In the GE submission form, ELO 1.2 does not appear to be answered. Please provide an answer to how this course will fulfill GE ELO 1.2 utilizing the most up-to-date GE submission forms, which can be found on the Office of Academic Affairs website at: <https://oaa.osu.edu/ge-course-submission>.
- **Contingency:** The reviewing faculty ask that a cover letter be provided that details all changes made as a result of the Panel's feedback.
- **Recommendation:** The reviewing faculty kindly recommend, on page 3 of the course syllabus, under the Title IX section, that this language be updated, as Kellie Brennan is no longer the Title IX coordinator. The most up-to-date language can be found on the ASC Curriculum and Assessment Services website at: <https://ascas.osu.edu/curriculum/syllabus-elements>.
- **Recommendation:** The reviewing faculty kindly recommend, on page 3 of the course syllabus, under the "Course Materials" section, to provide students with information on where the required texts can be purchased or viewed.
- **Recommendation:** The reviewing faculty recommend, on page 4 of the course syllabus, under the "Grades" section, to remove the statement that "Final grades are based on the OSU standardized distribution..." and to provide a full grading scale for students. The Ohio State University does not have a standardized grading scale and instructors/faculty are free to utilize a grading scale that best suits the needs of their course.
- **Recommendation:** The reviewing faculty kindly recommend, on page 5 of the course syllabus, updating the link to the Board of Trustees website that provides information on how students can expect their work to be graded. The link in the current syllabus is broken and no longer links to the appropriate page.

I will return Anthropology 3452 to the departmental queue via curriculum.osu.edu in order to address the Panel's feedback.

Should you have any questions, please do not hesitate to reach out to Bill Putikka, faculty Chair of the ASCC Themes 2 Panel, or myself.

All my best,
Michael



Michael Hilty

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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